

# English Martyrs Catholic Primary School

High Street, Hillmorton, Rugby, CV21 4EE, ☎ 01788 543423

email: admin3564@welearn365.com ▪ www.englishmartyrs.warwickshire.sch.uk

Acting Head Teacher: Miss E Petras

Friday 27<sup>th</sup> August 2020

Dear Parents, Carers and Children,

We hope your summer has been enjoyable and relaxing. Last term was particularly hard and thanks to a great team in school, we were able to combat a lot of new and unprecedented difficulties and situations.

During the summer term and throughout the holidays, school teachers and staff have been working hard to ensure that we get back into school to enjoy our 'new normal'. We have missed the children and are eager to get them back into school. School attendance is mandatory from the beginning of the new academic year. We look forward to seeing children back in Year 1 to Year 6 on Wednesday 2<sup>nd</sup> September. Times for children's arrival and departure will be staggered.

Year Group	Start times	Finish Times
Year 6	8.45am - come through the main gate and through the playground to the double doors	3.00pm – exit via the main gate
Year 5	8.50am - come through the main gate and through the playground to the double doors	3.05pm – exit via the main gate
Year 4	8.55am - come through the main gate and through the playground to the double doors	3.10pm – exit via the main gate
Year 3	9.00am - come through the main gate and through the reception front door	3.15pm – exit via the main gate
Year 2	9.05am - come through the main gate and through the playground to the double doors	3.20pm – exit via the main gate
Year 1	9.10am – come through the large double gates via the back playground	3.25pm – exit via the main gate
Reception	9.15am - come through the large double gates via the back playground	3.30pm – exit via the main gate

Of course, there will still be risks while coronavirus (COVID-19) remains in the community, and that is why we have put in place a range of protective measures. Parents and carers can support this by:

- Ensuring that anyone who has coronavirus (COVID-19) symptoms, or has someone in their household who does, does not attend school - this means if your child, or someone in your household, has symptoms you should not send them to school. You must notify the school of this.
- Engaging with the NHS Test and Trace process so that cases can be identified and action taken - this means if your child develops symptoms, you should arrange for them to [get a test](#) and you should inform us of the results of that test.



# English Martyrs Catholic Primary School

High Street, Hillmorton, Rugby, CV21 4EE, ☎ 01788 543423

email: [admin3564@welearn365.com](mailto:admin3564@welearn365.com) ■ [www.englishmartyrs.warwickshire.sch.uk](http://www.englishmartyrs.warwickshire.sch.uk)

Acting Head Teacher: Miss E Petras

## We will:

- Ensure everyone cleans their hands more often than usual and at key times - this will be done with soap and running water or hand sanitiser.
- Ensure good respiratory hygiene, by promoting the 'catch it, bin it, kill it' approach.
- Have enhanced cleaning, including cleaning frequently touched surfaces more often. Toilets will be cleaned regularly.
- Minimise contact and maintain social distance, as far as possible it will involve asking children to stay within class groups.
- Alert you when your child may be asked to self-isolate for 14 days (based on advice from local health protection teams) if they have been in close, face-to-face contact with someone who has tested positive for the virus

## Arriving and leaving school

- You are encouraged to avoid public transport, particularly at peak times, and to walk or cycle to school if you can. Where you need to use public transport to get to school, the [safer travel guidance for passengers](#) will apply.
- One parent should drop off and pick up their child(ren) and wait outside the school gates following social distancing guidance at all times. **It is really important that children are dropped off and picked up on time.**
- **There is no parking on the school drive.**
- Children will, say goodbye to their parents outside the gates and keep socially distanced. At the end of the day children will leave via the main gates at the times specified above.
- Please avoid gathering at the school gates but stand where your children can see you.
- Please contact the office using either email or telephone.

## Our arrangements until further notice are:

### The School Day

- We will continue to provide an inspiring and ambitious curriculum. There will be a time of adjustment so that everyone settles into school and is able to respond to the requirements that come with that. Staff will take time to support everyone and teaching will be informed by an assessment of pupils' starting points and addressing any gaps in their knowledge and skills.
- Additional funds from the government will help pupils make up for lost teaching time, with extra support for those who need it most.
- Your support at home with any home learning set will continue to make the world of difference to your child. This will be set through homework books and online via Teams. If you do not have a login, this will be sorted as soon as we are back to school next week.
- **Children do not need to bring any equipment. Book bags will continue to be brought into school but avoid large ruck sacks as these will take up space.**
- **Children will also need a waterproof coat everyday as lots of learning and play will continue to be outdoors as much as possible.**
- Pupils will be seated safely to avoid risk of infection.
- P.E. will be delivered as safely as possible, and outside if weather permits. In Years 2 to 6, children **should wear** school PE Kit uniform on their allocated days, instead of school uniform. These days are as follows:

Monday – Year 5 and 6 FDS (first half term only)



# English Martyrs Catholic Primary School

High Street, Hillmorton, Rugby, CV21 4EE, ☎ 01788 543423

email: [admin3564@welearn365.com](mailto:admin3564@welearn365.com) ■ [www.englishmartyrs.warwickshire.sch.uk](http://www.englishmartyrs.warwickshire.sch.uk)

Acting Head Teacher: Miss E Petras

Tuesday – Year 4, Year 2, Year 5

Wednesday – Year 5, Year 6, Year 3

Thursday – Year 2

Friday – Year 4, Year 3

Please can your children's hair be tied back on PE days. Any earrings should be taken out or covered by themselves.

- Assemblies will take place in classrooms, including celebration events.
- Playtimes and lunchtimes are staggered and the children will be with their class.
- Teachers have designated zones at the front to each room. They will not wear visors or masks unless we have notification from government then we will adapt our plans.

## Face Coverings and PPE

- Currently, Public Health England does not recommend the use of face coverings in schools. They will not be required in our school as pupils and staff are mixing in consistent groups.
- PPE will only be used in a very small number of cases e.g. where an individual child becomes ill with coronavirus (COVID-19) symptoms while at school, and only then if a distance of 2 metres cannot be maintained.

## Meals

- Lunch times will be staggered
- Children are invited to bring their own healthy snack for break time.
- Our school kitchen will be fully open from September. Deli bags are available to order via the office. Children can also bring in a packed lunch. Those children on Free School Meals will get the option of a meal.

## Before and After School

- Parents have the option to access wraparound care (Before and After-School Clubs). Please be aware that children from a number of bubbles will be mixing in this provision. Contact for Before-School club: Denise 07876211946 and Marty's After-School club: Joy Baker 07900958414 / 07561131885
- We anticipate being able to offer some before and after-school activities. These will run alongside our wider protective measures and with recommended group sizes of no more than 15 children. We shall liaise with the external companies who run these clubs. Further details will be available in September.

## Teams Learning Platform

Last term we introduced Teams for children to access their learning online and at home. This year we want ALL children to access their home learning using Teams. Homework and other communication will come through this platform and we will train children how to use this platform. It will be used if classes need to self-isolate over coming months. More details to follow.

## In the event of an outbreak

- Ensure that staff members and parents/carers understand that they will need to be ready and willing to engage with the NHS Test and Trace process
- Inform us immediately of the results of any Covid-19 tests taken (by email or phone)



# English Martyrs Catholic Primary School

High Street, Hillmorton, Rugby, CV21 4EE, ☎ 01788 543423

email: [admin3564@welearn365.com](mailto:admin3564@welearn365.com) ■ [www.englishmartyrs.warwickshire.sch.uk](http://www.englishmartyrs.warwickshire.sch.uk)

Acting Head Teacher: Miss E Petras

- Communicate any confirmed cases of coronavirus (COVID-19) to the school community (we will not share the names or details of people with coronavirus (COVID-19) unless essential to protect others).
- Contain any outbreak by following local health protection team advice

The arrangements set in place is for the benefit of everyone in our school so it is vitally important that we adhere to these measures. Before the summer holidays I published a [Frequently Asked Questions document](#) in anticipation for our return to school. Please also read this document for more advice.

During the COVID crisis we gave you permission to directly contact staff via their school email address. Please could we ask that going forward you contact the office and then teachers will make contact with you should you need their support. This will help me ensure staff work load is monitored and protected. Thank you for your cooperation in this matter.

I look forward to seeing you in September.

Kind regards,

Miss Petras and all staff at English Martyrs

