

English Martyrs Catholic Primary School

# Charging Policy

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Adapted from LCP

To be reviewed: 2015

## **Mission Statement**

*To achieve the fullness of life through our faith in Jesus Christ by accepting:  
the Gospel values:*

- *the uniqueness of each individual created in the image of God*
  - *respecting the whole of His creation,*
- *the pursuit of excellence in every aspect of school life,*
- *and the partnership of parents as valued educators.*

This policy is written with regard to our Single equality Policy  
and other related documents.

## **1 Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. We do however, rely on the good will and financial support of parents who are able to make voluntary donations towards the cost of activities such as swimming, educational visits and residential visits. We would never want a child to miss any activity because they were unable to make a contribution. The Head teacher urges parents to approach him in complete confidence if assistance is sought.

## **2 Voluntary contributions**

**2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

**2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

**2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events.

## **3 Residential visits**

**3.1** From time to time the school organises a residential visit in school time or mainly in school time to provide education directly related to the National Curriculum, sporting or social and team building activities. Parents are invited to contribute towards the cost of this activity on a similar basis to other activities. Parents who receive state benefits are exempt from payment.

## **4 Music tuition**

**4.1** All children study music as part of the normal school curriculum. We do not charge for this.

**4.2** There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

## **5 Swimming**

- 5.1** The school organises swimming lessons for all children in Year 3. These take place in school time and are part of the National Curriculum. Parents are invited to contribute towards the cost of this activity on a similar basis to other activities. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

## **6 After School Activities (includes sports)**

- 6.1** The school offers additional activities and / or sports coaching after school. A teacher, who is a member of the school staff, or an experienced coach (with CRB approval), who may not be a member of staff, may run and organize these sessions. Some activities are chargeable whilst others may be restricted (by pupil numbers) for Health and Safety reasons.

## **7 Transport to / from events beyond school**

- 7.1** We no longer use self drive minibuses to transport children to and from activities. This service may however, be provided by other agencies on the school's behalf.
- 7.2** On the majority of occasions we invite parents to transfer children to activities beyond school using their own private vehicles. Parents usually make arrangements between themselves when transporting other children.
- 7.3** When parents are carrying children other than their own, they must complete Warwickshire's OSA6 Volunteer Driver's Form (available from the school office).